

Careers Education, Information, Advice and Guidance (CEIAG)

At St George's Academy, our students enjoy access to a range of Careers Education, Information, Advice and Guidance (CEIAG) opportunities. We aim to help our students to:

- find a futures pathway which takes account of their interests and ambitions;
- identify their individual strengths and weaknesses;
- be aware of education, training, the world of work and career opportunities;
- be able to make informed choices about their pathway and choices at all stages of their Academy journey, especially prior to the crucial transition phases of GCSE choices, and decisions about their post-16 and post-18 destinations;
- develop knowledge and understanding about the exciting and evolving nature of 21st century careers.

In addition, we will provide opportunities for our students to:

- learn about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information about the full range of education and training options available at each transition point;
- hear from local providers about the opportunities they offer, including technical education and apprenticeships;
- understand how to make applications for the full range of academic and technical courses.
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Our CEIAG programme of activities is aligned with the Gatsby Benchmarks, the criteria by which all CEIAG provision is measured within schools, colleges and universities. The eight Gatsby Benchmarks of good careers guidance are:

1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experiences of workplaces
7. Encounters with further and higher education
8. Personal guidance

As part of their impartial advice and guidance students will:

- experience contact with a wide range of employers, both local and national in year 10
- learn how to successfully fill in application forms, write a C.V which promotes their skills and experience, and receive advice on preparation for interview;
- have a variety of careers lessons and enrichment activities where they will investigate different careers, training and education routes, learn how to action plan and make informed decisions.

Individual guidance interviews are available for all students in Years 8 to 13 upon request. In addition, every student in Year 11 has an allocated mentor from the Senior Leadership Team in order to help them make focused choices about their post-16 pathway, including advice about the Further Education, Higher Education and Apprenticeship pathways available to them.

We work closely with external advisers to provide additional support, with many students benefiting from the opportunity to discuss their options and aspirations impartially and in confidence.

We assess and evaluate the impact of our CEIAG through our destination data.

In year 12 pupils 100% of our students complete a work experience programme (as outlined in Gatsby Benchmark 5). Our students are taught the value of finding their own placements across a range of work sectors.

Careers Events and Activities

- Futures Week in Year 10.
- Extended work placements
- Guest and alumni speakers
- St George's Careers fair
- University trips
- Option evening in year 8
- 16+ evening in year 11
- Assemblies

Further Support

- Futures Team with full-time staff
- Dedicated UCAS application support
- Mock interviews
- NCS programme
- Volunteering opportunities
- Unifrog in years 11 to 13 to explore the range of apprenticeships, training, university and higher education options

Careers Leader Contact

Any employer or provider wishing the opportunity to talk to our students in Years 8-13 about approved technical qualifications or Apprenticeships should contact the Futures Team. **Jane Webster, Head of Futures** leads on careers and is ably supported by very experienced careers staff. The contact telephone number is: 01529 30487 or via email: futures@st-georges-academy.co.uk

Parents are also welcome to contact the Futures Team should they wish to access information about the Academy's careers programme.

Provider Access Requests

To comply with the Academy's legal obligations under Section 42B of the Education Act 1997, this statement sets out the Academy's arrangements for managing the access of providers for the purposes of giving pupils information about the provider's education or training offer.

Access to Pupils

Our provision includes various opportunities for education and training providers to access a range of events which form an integral part of the Academy's Futures Programme. These include a Careers Fair attended by year 11, 12 and 13 as well as assemblies to year 8, 9 and 10. This will enable external providers to inform our students about the approved technical education qualifications or apprenticeships they offer.

Providers are also welcome to leave a copy of their prospectus, or other relevant course literature with the Academy for display in the Careers and University Centre and the 6th Form Work Room.

Access, Refusal of Access and Resources Procedure

Providers wishing to request access should contact futures@st-georges-academy.org, or telephone 01529 302487. Access will be granted either by invitation to key relevant events, or by request to appropriate pre-arranged events such as assemblies. External providers interested in arranging to visit the academy should, in the first instance, make contact via the email address above to identify the most appropriate opportunity.

Access to resources will be discussed at the time of booking and may include the use of assembly hall, stands at relevant fairs or exhibitions as well as appropriate agreed ICT equipment to be agreed in advance. Visitors to the Academy must offer impartial, unbiased and transparently factual advice and information, which enables our pupils to be able to make an informed choice about their future pathway. This is its prime purpose and should not be viewed as primarily a marketing and sales opportunity.

The Academy would expect this content to be restricted to information about approved technical education qualifications and/or apprenticeships as defined in the footnote below. Material shared with our pupils should comply with equal opportunity requirements and, in order to facilitate provision of ICT services, the Academy requires presentations to be submitted 48 hours in advance of access to our students. Providers visiting the Academy should be GDPR compliant and adhere to our safeguarding policy. Any non-compliance with the procedures listed above may result in refusal of access. Reasons for refusing access will be given to the provider who has requested access.

The Technical and Further Education Act 2017 inserts section 42B into the Education Act 1997 and came into force on 2 January 2018. This new law requires the proprietor of all schools and academies to ensure that there is an opportunity for a range of education and training providers to access all pupils in year 8 to year 13 for the purpose of informing them about approved technical education qualifications (15) or apprenticeships.

¹⁵ “Approved technical education qualification” means a qualification approved under section A2DA of the Apprenticeships, Skills, children and Learning Act 2009. Section A2DA is not yet commenced, but when in force will allow for approval of technical education qualifications by what will by then be the Institute for Apprenticeships and Technical Education (currently the Institute for Apprenticeships). In practice this will be the qualification element of what will be known as the “T” Level.

¹⁶ An apprenticeship is a paid job with training, lasting a minimum of twelve months.

Source:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/748474/181008_schools_statutory_guidance_final.pdf

Information Review Date

All information provided in this statement will be reviewed in January 2020