



St George's Academy Terms of Reference Student Support Operational Committee

Membership

Mr R Burrell
Mrs S Harvey
Mr N Horner
Mrs D Smith
The Principal

Chair: Mrs S Harvey

Clerk: Miss V Taylor

Vice Principals Mrs H Anderson, Mrs C Crawshaw, Mrs J Steward to attend the meeting.

Quorum: 3

Frequency of Meetings

At least one meeting each full term.

Minutes

To be circulated to members of the committee at least seven days prior to a meeting with the agenda papers. The minutes of meetings held prior to a full governing board meeting to be presented, for information, at that meeting.

Committee Terms of Reference

- To facilitate the teaching and learning by ensuring:
 - Students are prepared for each day
 - Students attend regularly
 - Progress is monitored regularly
 - Targets are set to help students achieve their personal best.
- To advise and monitor the following aspects of the work of the Academy:
 - Life Skills
 - Student Voice
 - Academy Values
 - KCSIE – National Initiatives
 - Peer on Peer Abuse – Healthy and Respectful Relationships
 - Safeguarding
 - Home-School Agreement
 - Admissions
 - Student Progress
 - Academy Behaviour Management System
 - Academy Uniform
 - Attendance
 - Student Mentoring
 - Social Inclusion
 - Academy Reward System
 - Assemblies
 - Lunch Time Activities
- To advise the Governing Board on any student information that needs to be placed in the school's prospectus.