



## St George's Academy Terms of Reference Teaching & Learning Operational Committee

### Membership

Mrs P Blackbourn  
Mrs J Harman  
Mrs D Smith  
Mr M Gavin  
Mrs J Watson  
The Principal

Chair: Mrs D Smith

Clerk: Miss V Taylor

Vice Principals Mr R Freeman, Mr S Mann, Mrs A Money, Mr S Stinchcombe to attend the meeting.

### Quorum: 3

### Frequency of Meetings

At least one meeting each full term.

### Minutes

To be circulated to members of the committee at least seven days prior to a meeting with the agenda papers. The minutes of meetings held prior to a full governing board meeting to be presented, for information, at that meeting.

### Committee Terms of Reference

- To review the school's Curriculum Policy on a regular basis to ensure that it is complying with the national curriculum, the legal requirements in relation to the daily act of collective worship, the delivery of an agreed RE syllabus, the provision of sex education and political education, and that the 20% of the curriculum determined by the school is in accord with the Governors' wishes and the aims of the school.
- To ensure that teaching programmes are:
  - Free of any form of indoctrination;
  - Comply with equal opportunities legislation; and
  - Attend to any special educational needs of pupils being taught in the school.
- To ensure that only syllabuses and qualifications recognised by the Secretary of State are followed in the school and that pupils' assessments and records are kept up to date and comply with current requirements.
- To advise the governing board on curriculum information that needs to be placed in the school's prospectus.
- To establish and review a curriculum complaints procedure.
- To initiate and review the school's Special Educational Needs code of practice, in consultation with the Principal and the Special Educational Needs Coordinator.