

St Georges Academy

Instrumental and Vocal Tuition Policy

From 5th September 2017 all students receiving lessons will be required to pay termly in advance as set out below.

The fees charges will be

£13.00 for each half-hour individual lesson

£10.00 for each half-hour lesson where two students are sharing

£7.00 for each half-hour lesson where three students are sharing

- Music GCSE and BTEC students are charged at **50%** of the above fees provided they attend an extracurricular activity in the music department. These students are only entitled to **ONE** instrument at 50% off and if they choose to have tuition on another instrument, this will be full price. A register will be kept and any students who miss **2** extracurricular sessions will have their subsidised lessons withdrawn for the following term until their attendance improves.
- The Co-ordinator of Instrumental Music in collaboration with the instrumental teacher will nominate the most suitable instrumental group for each student.
- Instrumental timetables will be published at the start of each term. These timetables will incorporate a rotation so that students attend at different times during the academic year, minimising disruption to the main curriculum.
- It is the student's responsibility to check their weekly time. If they are unsure, they must speak to the Co-Ordinator of Instrumental Music or their instrumental tutor and they can then be informed of their slot.
- The Instrumental teachers can offer to write the student's times for the following week in their planner.
- A weekly instrumental log will be kept by the Instrumental Teacher. This will include the topics the student has covered that lesson, what level they are working at/towards, what they must practice for next week and the following weeks' time to help communication between tutor, tutee and parents/guardians.
- Refunds will only be given for teacher absence. If the student has prior knowledge of a sports fixture, controlled assessment, hospital appointment etc. they should speak to the Co-Ordinator of Instrumental Music or their Instrumental teacher about re-scheduling the lesson. We endeavour to deliver all pre-paid lessons.
- If a pupil misses **3** or more lessons during a term they will be removed from the timetable the following term. They will then need to re-apply for lessons should they wish to continue.
- Following the reminder sent out by Parent Pay, the lessons must be paid for within 3 weeks or the lessons will be terminated. Students must then re-apply for their lessons once the payment has been made.
- Lessons run continuously throughout the year. Parents or guardians who wish to terminate their child's lessons should provide the Co-Ordinator of Instrumental Music a written notification of this cancellation.

This needs to be received by the following dates for each term-

October 13 th 2017	Take effect 20 th October 2017
December 15 th 2017	Take effect January 8 th 2018
February 2 nd 2018	Take effect 19 th February 2018
March 23 rd 2018	Take effect 16 th April 2018
May 18 th 2018	Take effect 4 th June 2018
July 13 th 2018	Take effect Year 18/19

- If your child has **string** lessons these are provided by Lincolnshire Music Services Teachers. Please note that we are contracted by Lincolnshire Music Services to provide a bigger notice period to cancel lessons.

28 Sept 2016	to take effect from	1 Nov 2016
25 Nov 2016	to take effect from	4 Jan 2017
3 Mar 2017	to take effect from	18 April 2017
Y11, Y12 and Y13 students		
2 May 2017	to take effect from	5 June 2017