

Sleaford Movement Guide

On arrival at school:

For all year groups, punctuality at the start of the day and throughout the day is of great importance. Students should endeavour to be on campus by 8.25am and must go straight to their designated area, as shown on the map overleaf. They are not to enter any of the buildings. Duty leaders will be outside by 8.20am, joined by duty staff at 8.25am, when a whistle will sound and line up for handwashing by standing on the grid lines. All teachers, other than the duty staff, must be in their rooms by 8.30am.

Break-times:

Students are only allowed in their allocated area. Each year group has allocated toilet areas for break times, listed overleaf. Year 7 have the Art block library; Year 8 have the Arnold block library. No students are allowed to enter the classroom blocks, other than to use their allocated toilet or library. The Arnold library can be used by Sixth Form during lessons and there is a Sixth Form section which is out of bounds to Year 8. Sixth Form cannot use the library at break-time.

Year 7 to 10 have allocated halves of the canteen, as shown on the diagram. Students will sit using one side of the tables, facing the exits with their backs to the year group in the other half of the canteen. The tables will be sanitised before the second sitting in each staggered break. Year 11 have the kiosk, Sixth Form have the café.

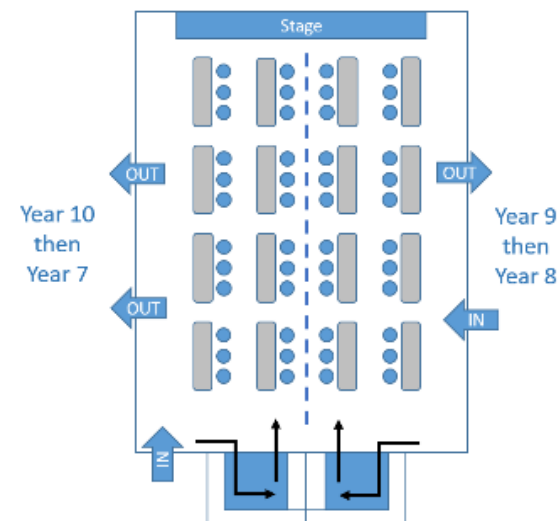
At the end of the breaks, a whistle will sound and students line up on their grid for handwashing, other than the Sixth Form students in the work room, who will sanitise or wash their hands up there whilst the tables are being wiped down by canteen staff. If Sixth Form students have stayed in your classroom area during break, then you will need to ensure they wash or sanitise their hands.

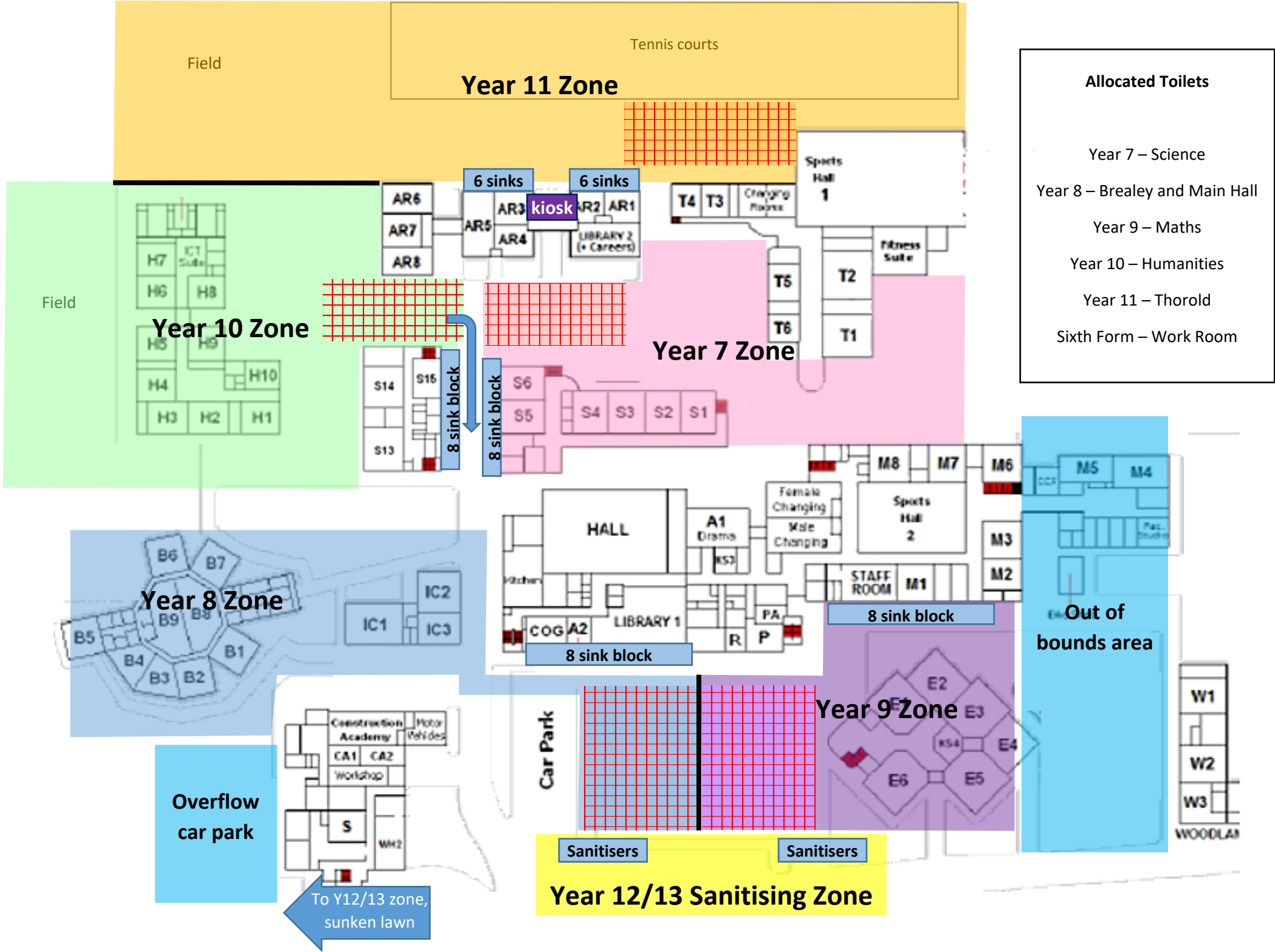
Moving to lessons:

There will often be times when students need to access a building that is adjacent to another year group's zone. The risk is negligible for transient passing outdoors. However, when passing through other zones, students should ensure they remain on the perimeter and walk swiftly through. Most of the common walkways are not within a zone.

Extreme weather:

All students will be outside during break-times in all but the most extreme weather. As such, a warm waterproof coat, of decent length, with a hood will be an essential. In the most extreme weather, the New Sports Hall will be opened for Year 7 and 10 use; the OSH will be for Year 8 and 9 use. The stagger of their breaks means that Year 9 and 10 will have left for handwashing by the time Year 7 and 8 arrive. Year 11 will have the ground floor of the English block and day janitors will arrange to wipe the tables down afterwards. Students will still need to undertake their usual handwashing, unless this is not feasible, in which case they will use wipes or sanitiser on arrival at their lesson a little early.





Field

Tennis courts

Year 11 Zone

Year 10 Zone

Year 7 Zone

Year 8 Zone

Year 9 Zone

Year 12/13 Sanitising Zone

- Allocated Toilets**
- Year 7 – Science
 - Year 8 – Brealey and Main Hall
 - Year 9 – Maths
 - Year 10 – Humanities
 - Year 11 – Thorold
 - Sixth Form – Work Room

6 sinks

6 sinks

kiosk

8 sink block

8 sink block

8 sink block

8 sink block

Overflow car park

To Y12/13 zone, sunken lawn

Car Park

Sanitisers

Sanitisers

Out of bounds area

WOODLAW
W1
W2
W3